**Peyton Forest ES**

**Meeting Minutes**

**Date: 12/18/2019**

**Time: 3:15 p.m.**

**Location: Conference Room**

1. **Call to order:** 3:15 p.m.
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Cynthia Gunner | Absent |
| **Parent/Guardian** | Curtis Wright | Present |
| **Parent/Guardian** | Benita Ross | Present |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | Battaliah Doster | Present |
| **Instructional Staff** | Jesicca Welch | Present |
| **Instructional Staff** | Dana Arnold | Present |
| **Instructional Staff** | Nancy Aragbaye | Absent |
| **Instructional Staff** |  |  |
| **Community Member** |  |  |
| **Instructional Staff** |  |  |
| **Community Member** |  |  |
| **Swing Seat** | Courtney Smith | Absent |
| **Student** *(High Schools)* |  |  |

**Guests Present: None**

**Quorum Established:** Yes

1. **Action Items** *(add items as needed)*
   * **Approval of Agenda:** Motion made by: Jesicca Welch; Seconded by: Dana Arnold

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

* + **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: Battalliah Doster; Seconded by: Dana Arnold

Members Approving: all

Members Opposing: none

Members Abstaining: none

**Motion** [Passes/Fails]

* + **Action Item 1:**

Motion made by: Seconded by:

**Motion** [Passes/Fails]

* + **Action Item 2:** [Add description and any discussion of Action Item]

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

1. **Discussion Items** 
   * **Discussion Item 1**: 3rd Grade Benchmarks

* School: 40%
* Region: 44%
* District: 42
  + **Discussion Item 2**:
  + Saturday School for grades 3 - 5 target students within 120 points of proficient and developing (90 students will participate)
* **Discussion Items 3:**
* **Information Items** 
  + **Principal’s Report**
  + **Information Item 2**

1. **Announcements**
2. **Adjournment**

Motion made by: Jesicca Welch; Seconded by: Dana Arnold

Members Approving: all

Members Opposing: none

Members Abstaining: none

**Motion** [Passes/Fails]

**ADJOURNED AT** 3:45 p.m.

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**Minutes Taken By:** Battalliah Doster

**Position:** Secretary

**Date Approved:** [Insert Date the Minutes are **APPROVED** by the GO Team]